

Altitude Gym Sports

EQUIPMENT POLICY



POLICY NAME: Altitude Gym Sports Equipment Policy

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CONTROLLING BODY: Altitude Gym Sports – Managing Director –
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1. STATEMENT OF COMMITMENT

Altitude Gym Sports Club is responsible for ensuring a safe environment is provided for all involved in the activities that the club offers. In carrying out our duty of care, one of the key areas that attention is given to is the area of facilities and equipment.

Altitude Gym Sports Club is committed to providing a safe environment through ensuring all facilities and equipment utilised are safe, well maintained and used according to their design, purpose and manufacture specifications.

This will be achieved through:

Carrying out regular equipment safety checks.

Implementation of an annual equipment acquisition, maintenance, replacement scheme.

Providing appropriate training to staff, volunteers and members with respect to the set-up, use and storage of equipment.

2. POLICY APPLICATION

This policy applies to all equipment and facilities utilized by Altitude Gym Sports for any of its activities including general class training, conduct of competitions/events, promotion of the club or associated administrative tasks.

3. POLICY COVERAGE

This policy covers all equipment and facilities that are owned, leased, hired or borrowed by the club to carry out its activities regardless of the program, participant level and location of equipment or whether those involved are staff, members, volunteers or visitors.

4. ROLES AND RESPONSIBILITIES

This section specifies the roles and responsibilities of all parties involved in club activities:

- Management
 - Ensure that appropriate equipment safety procedures are implemented.
 - Ensure that all staff/volunteers are provided with appropriate training.
 - Ensure that equipment maintenance/replacement is considered within the annual budget.
 - Gymnastic Program Manager
 - Ensure that regular equipment safety checks (see Equipment Safety Checklist) are carried out
 - at least once per month.
 - Alert Management of any equipment requiring maintenance/replacement at next meeting.
 - Monitor the day to day use of equipment by all staff and members.
 - Provide appropriate induction on appropriate usage of equipment and club facilities.

- Head Coach
 - Monitor the day to day use of equipment by coaching staff and members.
 - Alert the Management of any equipment requiring maintenance/replacement.
 - Coach
 - Monitor the day to day use of equipment by members.
 - Alert the Head Coach of any equipment requiring
 - Educate and empower members to utilize equipment in an appropriate manner.

- Other Coaching Staff
 - Alert Head coach/Management of any unsafe equipment or items that need maintenance.
 - Make sure equipment is being used in a proper manner and with respect.
 - Equipment must be cleaned prior to class commencing.
 - Ensure all equipment used is safe and stored away properly after use.

6. POLICY BREACHES AND CONSEQUENCES

Coaching staff who fail to report hazardous equipment or environmental issues shall be counseled.

Coaching staff who continue to use equipment after it has been deemed unsafe may find themselves suspended from duties until the situation is resolved.

7. CONFIDENTIALITY AND REPORTING

The Altitude Gym Sports management and administration responsible for implementing this Equipment Policy will keep confidential the names and details related to breaches of the policy unless disclosure is necessary as part of the disciplinary or corrective process.